

LIMITED ACCOMMODATION IN UNIVERSITY STUDENT HALLS

FALL SEMESTER 2017/18

Erasmus and other international students, attending classes at the University of Cyprus, may apply for accommodation in University Student Halls, to the Housing Office. Please be informed that accommodation is **EXTREMELY LIMITED** and **priority is given on a first to come first to serve basis.**

In case you are interested in applying for accommodation, please contact the Housing Office via email at housing@ucy.ac.cy, so that you are provided with a **Housing Application Form**. Note that the application period is **until the 15th of June 2017 for the Fall Semester** (August 28th – December 27th 2017).

The Housing Application Form should be accompanied by a copy of the first page of the student's passport or identity card.

Please note that students that are going to be accommodated will be asked to send a copy of the payment slip of the deposit. Further instructions will be given to students by email.

All student arrivals should take place from the **28th of August until the 8th of September 2017** (Monday to Friday, office hours 08.00 – 14.00), so you are advised to make appropriate travel arrangements and inform the Housing Office of your **EXACT** arrival date.

LIST OF PRIVATE HOUSES/APARTMENTS FOR RENT

Students are strongly advised to search for **private accommodation**, since accommodation in student halls is **extremely limited**.

The Housing Office publishes a **List of Private Apartment/Houses for Rent**, each academic semester, on a weekly basis, in order to help students in their search for private accommodation. This List is published for use by the students of the University Of Cyprus only, and is available at our website <http://ucyweb.ucy.ac.cy/fmweb/en/announcements>.

Housing Office
May 2017



ACADEMIC AFFAIRS AND STUDENT WELFARE SERVICE
STUDENT WELFARE SECTION
HOUSING OFFICE

HOUSING INFORMATION

**A Guide for Erasmus and
Other International Students**

May 2017

ACCOMMODATION IN STUDENT HALLS

Erasmus and other foreign students, attending classes at the University of Cyprus, may apply for accommodation to the **Housing Office** of the University. Students are accommodated in single study bedrooms in **student halls** on the new campus.

Accommodation provided is EXTREMELY LIMITED and priority is given to students registered for a full academic year.

The first complex of student halls consists of 12 self-catering buildings with capacity of 208 single bedrooms. The complex is located on the new campus in Athalassa Area, about 10 minutes drive, from the premises of the existing campus. A minibus, available free of charge, runs every 1 hour from the new campus to the existing one. Each building of the complex comprises of single study bedrooms in clusters of 8 per floor with shared kitchen/communal areas and bathroom facilities. All kitchens are equipped with a dining table, a T.V. set, major domestic appliances i.e. cooker, refrigerator, microwave oven and cutlery.

The student hall complex includes a Laundry Room which is equipped with coin-operated washing machines and dryers.

1. ROOM EQUIPMENT

Each **study bedroom** is provided with the following equipment:

- 1 single bed frame
- 1 mattress
- 1 desk
- 1 desk chair
- 1 pillow
- 1 closet
- 1 ceiling fan
- Central heating
- bookshelves
- 1 desk lamp
- 1 mirror
- 2 chairs
- 1 dustbin
- 1 blind
- Access to Internet

Students are responsible for the provision of bed linen, towels, blankets and other personal belongings.

2. RENT/DEPOSIT

STUDENT HALLS

The rent costs **€250/person/month** including maintenance, water, electricity and heating expenses. **A deposit of €200** should be paid prior to arrival, within the deadline.

Each tenant should fulfill all financial obligations before the end of the accommodation agreement. In order for the student's academic grades to be released, a Financial Clearing report for each tenant must be issued by the Accounts Office of the University, and be sent to the Office of Undergraduate Studies or Postgraduate Studies accordingly. In case a tenant fails to fulfill all financial obligations, the tenant's academic grades are withheld. Also the Housing Office notifies accordingly the tenant's Home University through the Erasmus Coordinator of the University of Cyprus, or in case of graduate/postgraduate

students, the Departments of the University of Cyprus, through the Graduate/Postgraduate Office.

All the above prices are subject to change without any prior notification.

3. APPLICATION PROCEDURE

Students must complete the **Housing Application Form** and send it to the **Housing Office** before the deadline set for each semester. The Housing Application Form should be accompanied by **a copy of the payment slip of the deposit** and **a copy of the first page of the student's passport**. Application forms received without the above documents will not be considered.

4. DEPOSIT PAYMENT

Applicants should make a payment of the deposit in Euro, in order for their Housing application to be considered valid within the deadline and prior to their arrival in Cyprus, in the following **bank account**:

UNIVERSITY OF CYPRUS
BANK OF CYPRUS
SANTA ROZA STREET
BANK ACCOUNT: **0128-05-023773**
IBAN NO: **CY05002001280000000502377300**
SWIFT CODE: BCYP CY2N
REFERENCE: ERASMUS STUDENTS

In case of cancellation of room reservation, either before or upon arrival, the full amount of the deposit is withheld by the University.

5. APPLICATION DEADLINES

The Housing Office provides accommodation to students who submit the Housing Application by **June 15th** for the Fall Semester and **November 15th** for the Spring Semester, on a first to come first to serve basis.

6. ROOM CHECK IN PROCEDURE

Upon arrival in Cyprus, students may take a taxi to Nicosia (costing about €50) where the University of Cyprus is located. Once they reach the University, students should contact the **Housing Office**, during **office hours** (Monday-Friday 8.00 a.m. 2.30 p.m.), in order to sign their Accommodation Agreement, and receive their room keys. Students should arrange their arrivals according to a specific time frame that will be given to them by the Housing Office, when they apply for accommodation. The address of the Housing Office is given on page 6.

7. RENTAL PERIOD

The rental period is fixed and it covers one or two academic semesters. The rental period may be extended beyond the end of the academic semester/year for academic reasons only.

7.1. Spring Semester

For the Spring Semester which is up to **May 31st**, the rental period may be extended during the Summer Period. Students that are required to stay longer should inform the Housing Office accordingly and apply for Holiday Accommodation.

7.2. Fall Semester

Students that are planning to attend the Erasmus Intensive Language Course (EILC) during August should inform the Housing office accordingly, and **apply for Holiday Accommodation**. Please note that applying for accommodation for the Fall Semester covers only the rental period, **August 28th to December 27th**.

8. PRIVATE ACCOMMODATION

Students are strongly advised to search for **private accommodation**, since accommodation in student halls is **extremely limited**.

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9. FURTHER INFORMATION

Should you have any further questions regarding accommodation, please do not hesitate to contact the:

Housing Office
Academic Affairs and Student Welfare Service
Council-Senate Building "Anastasios G. Leventis" (Ground Floor)
University of Cyprus
New campus
Athalassa Area (Agladzia-Geri Road)
P.O.Box 20537
1678 Nicosia – Cyprus
Tel. 00357 22894038 / 22894037
Fax: 00357 22895378
Email: housing@ucy.ac.cy

CHLA/VG
27/03/2017