



Summarizing a Lecture – Part 2

Online Learning – Study Guide

And what are the methods of summarization?

1. **An outline or sequenced main points** – In this type of summary we will emphasize the main topics of the lecture and the subtopics related to topic. Its advantage is that it requires thinking about the hierarchical relationship between the various issues the lesson deals with: What are the main topics? What do they comprise? What examples were used to illustrate each of them?
2. **The Cornell Method** – In the Cornell note-taking system we divide the page into four: At the top of the page we will note the topic of the lecture. In the center of the page we will write the lecture's main ideas, at the bottom of the page we will summarize these ideas (at home) and in the left-hand column we will write key sentences or questions – cues and clues to help us remember. https://www.youtube.com/watch?v=nX-xshA_0m8
3. **Concept Mapping** – This is a graphic rendition of the material delivered in the lecture. It presents a visual network of ideas and concepts and the connections between them.
4. **Flow Method** – This method is the exact opposite of the methods based on hierarchical organization of the information presented in the lesson. In this method the information is organized as perceived by the learner. If this cannot be done simultaneously, that is while listening, you can make a regular summary and at the end of the lesson add a summary in the proposed method. <https://www.scotthyoung.com/learnonsteroids/KJdf342RK-09898JKBDSTDFnkquikPP3-Jan/FlowBasedNotetaking.pdf>
5. **The Lazy Method** – In this method we will use the lesson's presentations to add information to. This way we maintain the sequence and the main points, and the additions are a matter of choice. In this method too, presentations you can review before the lesson—and certainly after—are preferable.

Recommended note-taking software:

Evernote, OneNote, Notion

Recommended Software to organize materials for memorization :

Anki, Quizlet, RemNote

Recommended software to organize materials for in-depth understanding:

Roam and the Zettelkasten method: [press here](#)

These helps form deeper connections between the ideas presented in the lesson and the other lessons in the course, and between the various ideas in a specific course and other courses and articles.