



## Reutlingen University International Office (RIO)

### Fact Sheet for the Academic Year 2023/2024

for incoming exchange students from [partner universities on university level](#)

CONTACT INFORMATION	
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KEY DATES		
	Winter Semester 2023/24	Sommer Semester 2024
<b>Nomination Deadline</b>	1 <sup>st</sup> May 2023	1 <sup>st</sup> November 2023
<b>Application Deadline</b>	15 <sup>th</sup> May 2023	15 <sup>th</sup> November 2023
<b>Acceptance Letters</b>	Several weeks after application deadline	Several weeks after application deadline
<b>Pre-Semester Language Course</b>	September 2023	None
<b>Welcome Session/Orientation Day</b>	TBA	TBA
<b>Start of Classes</b>	All courses: 2 <sup>nd</sup> October 2023  International Business (IB) Program at ESB: 13 <sup>th</sup> September 2023	All courses: 11 <sup>th</sup> March 2024  International Business (IB) Program at ESB: TBA
<b>School Calendar</b>	<a href="#">Link to PDF</a>	TBA
<b>Public Holidays</b>	<a href="#">Link for 2023</a>	<a href="#">Link for 2024</a>
<b>Examination Period</b>	All courses: 29 <sup>th</sup> January-7 <sup>th</sup> February 2024  IB: 15 <sup>th</sup> January-27 <sup>th</sup> January 2024	All courses: 8 <sup>th</sup> July-17 <sup>th</sup> July  IB: TBA

ACADEMIC INFORMATION	
 <p>REUTLINGEN UNIVERSITY FAKULTÄT <b>LIFE SCIENCES</b></p>	<p><b>School of Life Sciences</b> <a href="#">Course information for international exchange students</a></p>
 <p><b>ESB</b> BUSINESS SCHOOL</p>	<p><b>ESB Business School</b> <a href="#">Course information for international exchange students</a></p>
 <p><b>INF</b> Informatik</p>	<p><b>School of Informatics</b> <a href="#">Course information for international exchange students</a></p>
 <p><b>TEC</b> Technik</p>	<p><b>School of Engineering</b> <a href="#">Course information for international exchange students</a></p>
 <p>REUTLINGEN UNIVERSITY Fakultät Textil <b>TEXOVERSUM</b></p>	<p><b>School of Texoversum</b> <a href="#">Course information for international exchange students</a></p>
 <p><b>RIO</b> Reutlingen International Office</p>	<p><b>Reutlingen International Office</b> <a href="#">International Programmes</a> <b>Institute for Foreign Languages</b> <a href="#">German as a Foreign Language courses</a> <a href="#">Workshop/Intercultural overview</a> <a href="#">Foreign Language courses</a></p>
<b>Full-time Workload</b>	30 ECTS per semester
<b>Languages of Instruction</b>	English and German The language of instruction of each module is stated in the respective course lists.
<b>Language Requirements</b>	English: B2 level for courses taught in English. German: B1 - B2 level for courses taught in German.
<b>Course Registration</b>	The respective exchange coordinators will contact students regarding course selection and registration prior to arrival.
<b>Transcripts</b>	The transcript of records will be available on the university information portal (HIP) two weeks after the official examination period.

APPLICATION PROCESS	
<b>Application Form</b>	After being nominated by home university's international office, students receive a link to the MoveOn online application form via email. They complete the online application form and upload the following documents:



- CV (in English or German)
- Transcript of records
- Passport photo
- Copy of passport
- Current certificate of enrollment
- Proof of health insurance (can be provided at a later point)

## ARRIVAL SERVICES

<b>Pre-Semester Language Courses</b>	Intensive pre-semester German courses are offered prior to the start of classes in the winter semester. <a href="#">Link to the intensive pre-semester German course website</a>
<b>Welcome Session/Orientation Day</b>	Before lectures begin, exchange students will be invited to an official Welcome Session. Here you will meet the staff responsible for student exchange. Administration will help you complete tasks necessary upon arrival, including registering with the city, setting up student accounts, etc. <b>Attendance by all new exchange students is essential.</b>
<b>Student "Buddy" Programmes</b>	Each programme offers student mentoring "buddy" programmes whereby Reutlingen students help new international students settle into life on campus. You will receive further information in our Welcome Guide upon acceptance to the exchange programme at Hochschule Reutlingen. Most degree programmes take part in our Students4Students buddy programme. <a href="#">Link to the Students4Students programme website.</a>

## EXTRACURRICULARS

<b>Language Tandem Programme</b>	The university offers an established language tandem programme, whereby two people with different native languages meet with the aim of learning or improving skills in each other's language. <a href="#">Link to the Tandem Programme website</a>
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## PRACTICAL INFORMATION

<b>Accommodation</b>	Residence halls or private accommodation. Rent: approx. €300 (single room); €400 (apartment) plus a deposit of approx. €600 <a href="#">Link to accommodation information</a>
<b>Fees</b>	Semester contribution: €97.30 (Social fee for student services and fee of constituted student body)
<b>Living Expenses</b>	€700 - €900 per month (including rent)
<b>Visa to Germany</b>	Non-EU citizens should check whether a visa is required for your country of origin. <a href="#">Link to Federal Foreign Office.</a> Supporting documentation for visa application will be provided by your exchange coordinator if required.
<b>Insurance</b>	All students are required to be covered by health insurance during their stay in Germany. <a href="#">Link to health insurance information.</a> (Under Things to Do Upon Arrival)
<b>Facilities</b>	International office, library, widespread computing facilities, sports on campus, cafeteria, career services, center for entrepreneurship
<b>Inclusion and Accessibility</b>	<a href="#">Link to contacts for students with disabilities</a>
<b>Covid-19 Information</b>	<a href="#">Link to Covid-19 Information for international students entering Germany</a>
<b>Further Information for Exchange Students</b>	<a href="#">Link to general information for incoming students Website</a> <a href="#">Instagram</a> <a href="#">YouTube</a>